

MICHIGAN COUNCIL 25 American Federation of State, County, and Municipal Employees, AFL-CIO Headquarters Office • 1034 N. Washington • Lansing, MI 48906 Phone: 517.487.5081 • 1.800.AFSCME25 • Fax: 517.487.3970 • www.miafscme.org

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JOB POSTING

Position:Field Staff RepresentativePosting Date:March 16, 2021Closing Date:Continuous RecruitmentAssignment:Flint Office

	ANNUAL RATE	PER PAY RATE
START	\$53,248,60	\$2,218.70
6 Months	\$55,740.78	\$2,322.54
1 Year	\$58,232.96	\$2,426.38
1.5 Year	\$60,725.14	\$2,530.22
2 Year	\$63,217.32	\$2,634.06
2.5 Year	\$65,709.50	\$2,737.90
3 Year	\$68,201.69	\$2,841.74
3.5 Year	\$70,693.87	\$2,945.58
4 Year	\$73,186.05	\$3,049.42
4.5 Year	\$75,678.23	\$3,153.26
5 Year	\$78,170.41	\$3,257.11

Primary Responsibilities:

- Assists Local/Chapter officers, stewards, and other work site leaders in developing strategies for contract negotiations, contract campaigns, antiprivatization fights and other programs.
- Handles bargaining unit servicing activities.
- Plans and executes a program to expand the scope of representation.
- Representation functions include negotiating labor contracts, representing employee in grievance and disciplinary hearings, extensive writing, reading and telephoning to correspond with the membership and employers, attending Local/Chapter Union, Management, and other meetings, and keeping extensive and accurate notes and files for each bargaining unit, or group of members represented.
- Communicates the Union's vision for building strength and achieving growth to members and leaders and guides their activity on behalf of the union.
- In conjunction with regional management, actively promotes AFSCME's organizing agenda with affiliates, building political support and encouraging creation of strong organizing capacity at the Locals/Chapters.
- Communicates one-on-one with supporters, leaders and members and guides their activity on behalf of the union. Investigates and prepares PERA/MERC, NLRB, and FMCS filings.
- Staff Representatives are on call 24 hours a day and 7 days a week.
- Other duties as required.

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Minimum Requirements:

- High school diploma or equivalent.
- Three (3) to five (5) years of relevant organizing/servicing experience, or any combination of education and experience which provides the following knowledge, skills and abilities: knowledge of servicing union members at a professional level; knowledge of labor unions and labor relations; knowledge of labor board proceedings and hearings; knowledge of computers and applicable software; ability to plan and coordinate work activities; ability to establish and maintain effective work relationships with employees and members; ability to conduct research and gather information for negotiations, arbitrations, strategy development and other servicing activities; ability to negotiate collective bargaining agreements; ability to develop persuasive written and graphic documents; ability to do PERA, NLRB, and FMCS filings; ability to communicate effectively, orally and in writing; ability to effectively plan workers' actions including strikes.
- Must at all times possess a valid driver's license, suitable transportation, and provide proof of insurance at Council 25 mandated levels.

To Apply: Submit Cover letter and Resume to:

Kfloyd@miafscme.org or AFSCME Michigan Council 25 ATTN: Kimberly Floyd, Human Resources 1034 N. Washington Ave. Lansing, Michigan 48906

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